



CITY OF COALINGA
The Sunnyside of the Valley

Coalinga Redevelopment Agency
STOREFRONT IMPROVEMENT PROGRAM (SIP) APPLICATION

(Please Print Clearly)

Applications will be prioritized and funded based on the amount of funds available in the budget year ending June 30. If you need help with the application or have questions, please call the Coalinga Redevelopment Agency at (559) 935-1533. **Storefront Improvement Program Guidelines are available at Coalinga City Hall and should be received prior to completing and submitting an application.**

To be completed by Agency:

SIP No.: _____ Date filed: _____ Received by: _____

Business Name (where work is to be done): _____

Address: _____

Assessors Parcel Number: _____

Business Owner Name: _____

Business Phone No.: _____ Home Phone No.: _____

Property Owner Name: _____

Contact Person & Title: _____

Address: _____

Business Phone No.: _____

If the applicant is a non-profit, proof of 501(c)(3) status must be submitted with the application.

If the applicant is not the owner of the property involved, a certification by the property owner, in the form of a "Notarized Letter of Agency" is required (see reverse side).

Provided the changes you propose meet the criteria for approval (see reverse side of form), storefront grants up to 100% of approved expenses (\$5,000 maximum rebate) are available for one-time grants for the eligible improvements indicated below. Note: This rebate program does allow for reimbursement of administrative fees such as for building permits, site plan reviews, or sign reviews; and it will cover 100% of the cost for removal of non-conforming signs. **Important: The SIP does not cover any work performed prior to approval of the application by the Coalinga Redevelopment Agency.** Fees must be paid by the applicant after Agency approval of the rebate application, prior to the start of work. Please indicate the improvement items below:

_____ Signage _____ Painting _____ Window Treatments
_____ Awnings _____ Architectural fees _____ Landscaping
_____ Other
(describe) _____

Architectural fees may be considered an eligible project expense and will qualify for a rebate after the work is completed.

Coalinga Redevelopment Agency
155 W. Durian Avenue
Coalinga, CA 93210
Phone: (559) 935-1533

If the applicant is not the owner of the property involved, a notarized letter of agency is required for submission with the application form. If more than one property owner is involved, then a separate letter of agency shall be submitted for each property owner. It is important that the property address or Assessor's Parcel Number accompany each property owner's authorization.

Date: _____

Krystal Chojnacki, Economic Development Coordinator
City of Coalinga/Coalinga Redevelopment Agency
155 W. Durian Avenue
Coalinga, CA 93210
Phone: (559) 935-1533

Subject: Letter of agency from _____, property owner for
_____ application submitted by _____.

Dear City of Coalinga:

I, _____, property owner of _____
do authorize my tenant _____ (Tenant) to submit an application for
_____, of which my property is a part thereof. Tenant is
authorized to complete the requested improvements. I further agree to execute the required Façade
Agreement and Maintenance Covenant upon completion of the improvements and prior to any rebate to
Tenant for the costs of the improvements.

Property Owner (Signature): _____

State of California)
County of Fresno)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)